

Revised proposal for INSPIRE Working Group Endorsement process (Post Q3 WG Meeting)

1 October 2024

When the INSPIRE Secretariat receives a request for endorsement of a document or other product by the INSPIRE Working Group, the Secretariat will follow the process outlined below. Endorsement by the INSPIRE Working Group does *not* imply official endorsement by the individual organisations, institutions, or individuals that are members of the Secretariat or Working Group. The endorsement is on behalf of the INSPIRE Implementation Working Group (IWG) as an entity.

- Upon receiving a request for endorsement, the Secretariat will review it and determine
 whether the proposed document is consistent with the core principles of INSPIRE. The
 Secretariat may request changes or revisions to the document to ensure alignment with
 INSPIRE concepts and principles. The Secretariat will also consider the potential risks
 and benefits too endorsement, on behalf of the Working Group.
- 2. If the secretariat determines that the document is consistent with INSPIRE core principles and that endorsement is of benefit, the Secretariat will make an official recommendation to the IWG to endorse. If it is deemed inconsistent, the INSPIRE coordinator will communicate as much with the requesting organization.
- The INSPIRE coordinator will email the request to the IWG for endorsement with a deadline (no less than two weeks) that states the Secretariat's recommendation to endorse.
- 4. IWG members will have an opportunity to respond to a recommendation for endorsement by the IWG. Depending on the circumstances, this may be between 24 hours and a month. IWG members who object to an endorsement should provide reasons for their objections. These will be considered by the secretariat, and a decision will be communicated with the IWG and the member who objected. No response from IWG members will assume approval of the endorsement.

INSPIRE Working Group endorsements are intended for statements, calls for action, evidence reviews and related publications. INSPIRE WG endorsements are not intended for interventions or programmes. Nor is it intended for meetings, trainings and events as these are beyond the capacity of the IWG.

Endorsement implies that the IWG should aim to promote; integrate it into the work and use it to benefit and unite the field.

At the third quiet INSPIRE IWG meeting, it was collectively decided that the endorsement would be trailed for three months, September – December 2024. Thereafter, revisions will be made as necessary.